



MONROE COUNTY COMMUNITY SCHOOL CORPORATION

Early Learning Support Staff (Early Learning Center-Based)

POSITION DETAILS:

Serve as a support staff in one or more infant, toddler, or preschool (3-year-old) classrooms.

Under the guidance of the classroom lead staff, supervise a group of children while maintaining a safe and healthy classroom environment, following all state-required childcare licensing and Paths to QUALITY program requirements.

Attend to children's basic needs, including feeding and diapering, and adhering to classroom cleaning and sanitizing procedures.

Under the guidance of the classroom lead staff, assist in the planning and implementation of developmentally appropriate materials, activities, and lesson plans.

Under the guidance of the classroom lead teacher, assist in the completion of child assessments.

Obtain 20 hours of professional development annually.

Complete all state-licensed mandated requirements including: CPR/First-Aid training, Child Abuse and Neglect Detection and Prevention training, background checks, fingerprinting, etc.

Perform other duties as required.

8 hours per day, Monday - Friday

QUALIFICATIONS:

Must be at least 18 years old.

Must have a High School diploma or GED equivalent.

The Monroe County Community School Corporation provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.



CDA or higher degree preferred.

Previous experience in a childcare setting preferred.

Must have reliable transportation.

Must be able to pass a drug screen, TB test, and criminal background check.

Must be physically able to perform the job of a teacher of young children.

Must be flexible in receiving assignments and adapting to program changes.

Must be willing to accept supervision to improve work performance.

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