



MONROE COUNTY COMMUNITY SCHOOL CORPORATION

Early Learning Support Staff (Early Learning School-Based)

POSITION DETAILS:

- Serve as a support staff for 3-year-old or 4-year-old classrooms
- Under the guidance of the lead staff, supervise a group of children while maintaining a safe and healthy classroom environment, following all state-required childcare licensing and PATHS to Quality program requirements.
- Maintain a safe and healthy classroom environment for the children and follow all state-mandated childcare licensing and PATHS to Quality program requirements.
- Attend to children's basic needs, including feeding and diapering, and adhering to classroom cleaning and sanitizing procedures.
- Under the guidance of the lead staff, assist in the creation of a classroom community for teachers, children, and families.
- Under the guidance of the lead staff, assist in planning and implementing developmentally-appropriate materials, activities, and lesson plans.
- Under the guidance of the lead staff, assist in planning a developmentally-appropriate classroom environment.
- Under the guidance of the lead staff, assist in the completion of child assessments.
- Obtain 20 hours of professional development per year.
- Stay updated on all state-license mandated requirements including: CPR/First-Aid training, Child Abuse and Neglect Detection training, Background Checks, Fingerprinting, etc.
- Perform other duties as required.
- 8.0 hours per day, Monday - Friday

The Monroe County Community School Corporation provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.



QUALIFICATIONS:

- Must be at least 18 years-old
- Must have a high school diploma or GED
- CDA or higher degree preferred
- Previous experience in a childcare setting preferred
- Must have reliable transportation
- Must be able to pass a drug screen, TB test, and criminal background check
- Must be physically able to perform the job of a teacher of young children.
- Must be flexible in receiving assignment or adapting to changes in the program
- Must be willing to accept supervision to improve work performance.

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